**New Application: Critical Care Medicine (Internal Medicine)**

401 North Michigan Avenue · Chicago, Illinois 60611 · United States · +1.312.755.7042

www.acgme-i.org

**Submission for Initial Accreditation:** This Advanced Specialty Application is for programs applying for **Initial Accreditation ONLY** and is used in conjunction with the Accreditation Data System (ADS).

All sections of the form applicable to the program must be completed for it to be accepted for review. The information provided should describe the existing program. For items that do not apply, indicate “N/A” in the space provided. Where patient numbers are requested, provide exact numbers as requested and indicate the exact dates for the data entered. If any requested information is unavailable, an explanation must be given, and it should also be indicated as unavailable in the appropriate place on the form. Once the form is complete, number the pages sequentially in the bottom center.

The program director is responsible for the accuracy of the information supplied in this form, and must sign it. It must also be signed by the designated institutional official (DIO) of the Sponsoring Institution, who will submit the application electronically in ADS.

Review the International Foundational Program Requirements for Graduate Medical Education and Advanced Specialty Program Requirements for Graduate Medical Education in Critical Care Medicine. The International Foundational, Advanced Specialty, and Institutional Requirements may be downloaded from the ACGME International website: [www.acgme-i.org](http://www.acgme-i.org/).

Email questions regarding the form’s content to acgme-i@acgme-i.org.

Email questions regarding ADS to ADS@acgme.org (type the program number in the subject line).

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| Program Name: Click here to enter text. |

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**Introduction**

**Duration and Scope of Education**

|  |
| --- |
| * + - 1. What will be the length, in months, of the educational program?

Choose a length. |

**Institutions**

**Sponsoring Institution**

1. Will the fellowship function as an integral part of an ACGME-I-accredited residency in internal medicine? [ ] YES [ ] NO

Explain if ‘NO.’ For information on independent subspecialty status, email acgme-i@acgme-i.org (Limit 250 words)

|  |
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| Click here to enter text. |

1. Are there programs in the following ACGME-I-accredited subspecialties at the primary clinical site?
2. Cardiovascular disease [ ] YES [ ] NO
3. Gastroenterology [ ] YES [ ] NO
4. Infectious disease [ ] YES [ ] NO
5. Nephrology [ ] YES [ ] NO
6. Pulmonary disease [ ] YES [ ] NO

Explain if ‘NO.’ (Limit 250 words)

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1. Does the Sponsoring Institution sponsor an ACGME-I-accredited residency in general surgery?

 [ ] YES [ ] NO

Explain if ‘NO.’ (Limit 250 words)

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**Program Personnel and Resources**

**Program Director**

1. How will the program director monitor fellow stress, including mental or emotional conditions inhibiting performance or learning and drug- or alcohol-related dysfunction? (Limit 400 words)

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1. Will the program director:
2. ensure that fellows’ service responsibilities are limited to patients for whom the teaching service has diagnostic and therapeutic responsibility? [ ] YES [ ] NO
3. monitor and modify situations that consistently produce undesirable stress on fellows? [ ] YES [ ] NO
4. monitor and modify situations that demand excessive service? [ ] YES [ ] NO
5. provide fellows access to timely confidential counseling and psychological support? [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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1. How will the program director participate in academic societies and educational programs designed to enhance educational and administrative skills? (Limit 300 words)

|  |
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**Faculty**

1. List the core faculty members.

|  |  |
| --- | --- |
| Core Faculty Member Name | Title |
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1. Will the core faculty members listed above;
2. be committed to critical care medicine as a discipline? [ ] YES [ ] NO
3. be responsible for evaluating the clinical and research education? [ ] YES [ ] NO
4. be responsible for implementing the curriculum? [ ] YES [ ] NO
5. be responsible for monitoring the curriculum? [ ] YES [ ] NO
6. be responsible for planning the curriculum? [ ] YES [ ] NO
7. have experience in critical care medicine? [ ] YES [ ] NO
8. have knowledge of critical care medicine? [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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| Click here to enter text. |

1. Which core faculty members are knowledgeable in evaluation and assessment of the ACGME-I competencies? (Limit 250 words)

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1. Which core faculty members will spend significant time evaluating fellows, including direct observation of fellows with patients? (Limit 250 words)

|  |
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1. List the board-certified (or equivalent) faculty members in the following disciplines who will participate in the education of fellows. Note that to be equivalent to American Board of Medical Specialties (ABMS) board certification, the certification must be conferred by an independent third party that uses predetermined pass criteria and specific criteria for entry into the examination process.

|  |  |  |
| --- | --- | --- |
| **Specialty** | **Faculty Member Name** | **Board Certification** |
| Cardiology |  |  |
| Gastroenterology |  |  |
| Hematology |  |  |
| Infectious disease |  |  |
| Nephrology |  |  |
| Oncology |  |  |
| Pulmonary disease |  |  |

1. Will faculty members from the following specialties be available to participate in the education of fellows?
2. Anesthesiology [ ] YES [ ] NO
3. Cardiovascular surgery [ ] YES [ ] NO
4. Emergency medicine [ ] YES [ ] NO
5. Neurological surgery [ ] YES [ ] NO
6. Neurology [ ] YES [ ] NO
7. Obstetrics and gynecology [ ] YES [ ] NO
8. Orthopaedic surgery [ ] YES [ ] NO
9. Surgery [ ] YES [ ] NO
10. Thoracic surgery [ ] YES [ ] NO
11. Urology [ ] YES [ ] NO
12. Vascular surgery [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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| Click here to enter text. |

**Other Program Personnel**

1. Will services from the following health care professionals be available to the program?
2. Dietitians [ ] YES [ ] NO
3. Language interpreters [ ] YES [ ] NO
4. Nurses [ ] YES [ ] NO
5. Occupational therapists [ ] YES [ ] NO
6. Physical therapists [ ] YES [ ] NO
7. Social workers [ ] YES [ ] NO
8. Technicians or nurses skilled in critical care instrumentation [ ] YES [ ] NO
9. Technicians or nurses skilled in laboratory medicine [ ] YES [ ] NO
10. Technicians or nurses skilled in respiratory function [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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| Click here to enter text. |

1. How will the program ensure appropriate and timely consultation from other specialties? (Limit 300 words)

|  |
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| Click here to enter text. |

**Resources**

* + 1. Using site number assigned in ADS, check the appropriate box to indicate the resources provided at each of the planned participating sites. *Note that Site #1 is the primary clinical site.*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Participating Site Number in ADS | Meeting Rooms | ExaminationRooms | Computer | Visual Aids and Other EducationResources | Work/ Study Space | Lounge Facility | Secure Place for Fellows’ Belongings |
|  | YES | NO | YES | NO | YES | NO | YES | NO | YES | NO | YES | NO | YES | NO |
| Site #1 *Primary clinical site* |[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
| Site #2 |[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
| Site #3 |[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
| Site #4 |[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]
| Site #5 |[ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

If additional sites are planned, describe the resources available at each site. (Limit 250 words)

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| Click here to enter text. |

Explain any ‘NO’ responses. (Limit 250 words)

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| Click here to enter text. |

* + 1. How will the program ensure that inpatient and outpatient systems are in place to prevent fellows from performing routine clerical functions, such as scheduling tests and appointments and retrieving records and letters? (Limit 300 words)

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| Click here to enter text. |

* + 1. How will the program ensure the Sponsoring Institution provides a broad range of facilities and clinical support services required to provide comprehensive care of adult patients? (Limit 400 words)

|  |
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| Click here to enter text. |

* + 1. Will facilities be available to care for patients with the following?
1. Myocardial infarction [ ] YES [ ] NO
2. Neurosurgical conditions [ ] YES [ ] NO
3. Recent abdominal surgery [ ] YES [ ] NO
4. recent major thoracic surgery [ ] YES [ ] NO
5. Recent open heart surgery [ ] YES [ ] NO
6. Severe neurologic conditions [ ] YES [ ] NO
7. Severe trauma [ ] YES [ ] NO
8. Shock [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

|  |
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| Click here to enter text. |

* + 1. Will the following laboratory and diagnostic services be available at the primary clinical site?
1. A supporting laboratory providing complete and prompt laboratory evaluation [ ] YES [ ] NO
2. Computed tomography (CT) angiography [ ] YES [ ] NO
3. CT imaging [ ] YES [ ] NO
4. Timely bedside imaging services in the critical care units [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

|  |
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| Click here to enter text. |

* + 1. Will the following support services be available to the program?
1. An active open heart surgery program [ ] YES [ ] NO
2. Anesthesiology [ ] YES [ ] NO
3. Emergency care [ ] YES [ ] NO
4. Nutrition support [ ] YES [ ] NO
5. Post-operative care [ ] YES [ ] NO
6. Radiology [ ] YES [ ] NO
7. Respiratory care [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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* + 1. Whether operating in separate locations or in combined facilities, will the following critical care units be located in a designated area within the hospital and constructed and designed specifically for the care of critically ill patients?
1. Coronary Intensive Care Unit (CICU) [ ] YES [ ] NO
2. Medical Intensive Care Unit (MICU) [ ] YES [ ] NO
3. Surgical Intensive Care Unit (SICU) [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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* + 1. Will the MICU or its equivalent at the primary clinical site be the focus of the teaching service?
		 [ ] YES [ ] NO

Explain if ‘NO.’ (Limit 250 words)

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* + 1. Using site numbers as assigned in ADS, complete the table below indicating the average daily patient census for the most recent 12-month period for each intensive care service at each participating site. *Note that Site #1 is the primary clinical site.*

Average daily census for the period from \_\_\_\_\_ to \_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| Participating Site Number in ADS | MICU | SICU | CICU |
| Average Daily Census | % Female | % Over 65 Years  | Average Daily Census | % Female | % Over 65 Years | Average Daily Census | % Female | % Over 65 Years |
| Site #1 *Primary clinical site* |  |  |  |  |  |  |  |  |  |
| Site #2 |  |  |  |  |  |  |  |  |  |
| Site #3 |  |  |  |  |  |  |  |  |  |
| Site #4 |  |  |  |  |  |  |  |  |  |
| Site #5 |  |  |  |  |  |  |  |  |  |

If additional sites are planned, indicate the average daily patient census for the most recent 12-month period (same timeframe as noted for the table above) for each intensive care service at each site. (Limit 250 words)

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* + 1. Will fellows have access to an electronic health record (EHR) at each participating site? [ ] YES [ ] NO

If ‘NO,’ explain the commitment to develop an EHR. (Limit 250 words)

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| Click here to enter text. |

* + 1. What types of clinical problems and stages of diseases will fellows encounter? (Limit 400 words)

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**Eligibility Criteria**

1. How will the program ensure that all fellows appointed at the F1 level have completed an ACGME-I-accredited internal medicine residency program, or an emergency medicine or internal medicine residency program acceptable to the Sponsoring Institution’s Graduate Medical Education Committee (GMEC)? (Limit 300 words)

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1. Will fellows who completed a program in emergency medicine have completed at least six months of direct patient care experience in internal medicine, of which three months were in the MICU?
 [ ] YES [ ] NO

Explain if ‘NO.’ (Limit 250 words)

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1. How will the program ensure that all fellows appointed at the F2 level have completed an ACGME-I-, accredited internal medicine subspecialty program or another internal medicine subspecialty program acceptable to the Sponsoring Institution’s GMEC? (Limit 300 words)

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1. Will the program consider that fellows appointed at the F2 level have satisfied the requirement for 12 months of elective experience or scholarly activity? [ ] YES [ ] NO

Explain if ‘NO.’ (Limit 250 words)

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**Specialty-Specific Educational Program**

**ACGME-I Competencies**

**Professionalism**

1. How will graduating fellows demonstrate a commitment to carrying out professional responsibilities, an adherence to ethical principles, and high standards of ethical behavior, including maintaining appropriate professional boundaries and relationships with other physicians and other health care team members and avoiding conflicts of interest?

Describe how these skills will be evaluated. (Limit 300 words)

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**Patient Care and Procedural Skills**

1. How will graduating fellows demonstrate the ability to provide patient care that is compassionate, appropriate, and effective for the treatment of health problems and the promotion of health?

Describe how this will be evaluated. (Limit 300 words)

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1. How will graduating fellows demonstrate competence in the practice of health promotion, disease prevention, diagnosis, care, and treatment of patients of all genders, from adolescence to old age, during health and all stages of illness?

Describe how competence will be evaluated. (Limit 400 words)

|  |
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1. How will fellows demonstrate competence in prevention, evaluation, and management of patients with the following?

Acute lung injury, including radiation, inhalation, and trauma

Acute metabolic disturbances, including overdosages and intoxication syndromes

Anaphylaxis and acute allergic reactions in the critical care unit

Cardiovascular disease in the critical care unit

Circulatory failure

End-of-life issues and palliative care

Hypertensive emergencies

Provide examples of how competence will be assessed in four of the seven areas listed. (Limit 400 words)

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1. How will graduating fellows demonstrate competence in prevention, evaluation, and management of patients with the following?
2. Hematologic and coagulation disorders associated with critical illness
3. Immunosuppressed conditions in the critical care unit
4. Metabolic, nutritional, and endocrine effects of critical illness
5. Multi-system organ failure
6. Peri-operative critical illness, including for those patients requiring hemodynamic and ventilator support
7. Renal disorders in the critical care unit, including electrolyte and acid-base disturbance and acute renal failure
8. Respiratory failure, including acute respiratory distress syndrome, acute and chronic respiratory failure in obstructive lung diseases, and neuromuscular respiratory drive disorders
9. Sepsis and sepsis syndrome

Provide examples of how competence will be assessed in five of the eight areas listed. (Limit 500 words)

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1. How will graduating fellows demonstrate competence in prevention, evaluation, and management of patients with severe organ dysfunction resulting in critical illness, including the following?
2. Disorders of the gastrointestinal, neurologic, endocrine, hematologic, musculoskeletal, and immune systems
3. Infections
4. Malignancies
5. Shock syndromes

Provide examples of how competence will be assessed in three of the four areas listed. (Limit 300 words)

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1. How will graduating fellows demonstrate competence in interpretation of data derived from various bedside devices commonly employed to monitor patients?

Describe how competence will be evaluated. (Limit 300 words)

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1. How will graduating fellows demonstrate competence in the following procedural and technical skills?
2. Airway management
3. Humidifiers, nebulizers, and incentive spirometry
4. Initiation, maintenance and weaning off ventilator support
5. Respiratory care techniques
6. The use of a variety of positive pressure ventilator modes
7. Use of reservoir masks and continuous positive airway pressure masks for delivery of supplemental oxygen
8. Withdrawal of mechanical ventilator support

Provide examples of how competence will be assessed in four of the seven areas listed. (Limit 400 words)

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1. How will graduating fellows demonstrate competence in the following procedural and technical skills?
2. Diagnostic aspiration of airway secretions or lavaged fluid or airway management
3. Therapeutic flexible fiber-optic bronchoscopy procedures limited to indications for therapeutic removal of airway secretions

Provide examples of how competence will be assessed in each of the areas listed. (Limit 300 words)

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1. How will the program ensure each fellow performs a minimum of 50 therapeutic flexible fiber-optic bronchoscopy procedures? (Limit 250 words)

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1. How will graduating fellows demonstrate competence in the following diagnostic and therapeutic procedures?
2. Endotracheal intubation
3. Lumbar puncture
4. Paracentesis
5. Thoracentesis

Provide examples of how competence will be assessed in each of the areas listed. (Limit 400 words)

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1. How will graduating fellows demonstrate competence in the following procedural and technical skills?
2. Emergency cardioversion
3. Insertion of arterial, central venous, and pulmonary artery balloon flotation catheters
4. Interpretation of intracranial pressure monitoring
5. Nutrition support
6. Operation of bedside hemodynamic monitoring systems
7. Use of chest tubes and drainage systems
8. Use of transcutaneous pacemakers
9. Use of ultrasound techniques to perform thoracentesis and placement of intravascular and intracavity tubes and catheters

Provide examples of how competence will be assessed in five of the eight areas listed. (Limit 500 words)

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| Click here to enter text. |

**Medical Knowledge**

1. How will graduating fellows demonstrate knowledge of established and evolving biomedical, clinical, epidemiological, and social-behavioral sciences, as well as the application of this knowledge to patient care?

Describe how knowledge will be evaluated. (Limit 400 words)

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1. How will graduating fellows demonstrate knowledge of the scientific method of problem solving and evidence-based decision-making? (Limit 300 words)

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1. How will graduating fellows demonstrate knowledge of indications, contraindications, limitations, complications, techniques, and interpretation of results of those diagnostic and therapeutic procedures integral to the discipline, including the appropriate indication for and use of screening tests and procedures, to include the following?
	1. Imaging techniques commonly employed in the evaluation of patients with critical illness, including ultrasound
	2. Pericardiocentesis
	3. Placement of percutaneous tracheostomies
	4. Renal replacement therapy
	5. Screening tests and procedures

Provide examples of how knowledge will be assessed in three of the five areas listed. (Limit 300 words)

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1. How will graduating fellows demonstrate knowledge of the following?
	1. Detection and prevention of iatrogenic and nosocomial problems in critical care medicine
	2. The basic sciences with particular emphasis on biochemistry and physiology, including cell and molecular biology and immunology as they relate to critical care medicine
	3. The ethical, economic, and legal aspects of critical illness
	4. The psychosocial and emotional effects of critical illness on patients and their families
	5. The recognition and management of patients critically ill from disasters, including those caused by chemical and biological agent inhalation and trauma
	6. The use of paralytic agents and sedative and analgesic drugs in the critical care unit

Provide examples of how knowledge will be assessed in four of the six areas listed. (limit 400 words)

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1. How will graduating fellows demonstrate knowledge of monitoring and supervising special services, including the following?
	1. Pharmacokinetics, pharmacodynamics, and drug metabolism and excretion in critical illness
	2. Respiratory care techniques and services

Provide examples of how knowledge will be assessed in each of the areas listed. (Limit 400 words)

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**Practice-based Learning and Improvement**

* + - 1. How will graduating fellows demonstrate their ability to investigate and evaluate their care of patients, to appraise and assimilate scientific evidence, and to continuously improve patient care based on constant self-evaluation and lifelong learning?

Describe how these skills will be evaluated. (Limit 300 words)

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How will graduating fellows demonstrate their ability to obtain procedure-specific informed consent by competently educating patients about rationale technique and complications of procedures? (Limit 300 words)

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**Interpersonal and Communication Skills**

1. How will graduating fellows demonstrate interpersonal and communication skills that result in the effective exchange of information and collaboration with patients, their families, and health professionals?

Describe how these skills will be evaluated. (Limit 300 words)

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| Click here to enter text. |

**Systems-based Practice**

1. How will graduating fellows demonstrate an awareness of and responsiveness to the larger context and system of health care, as well as the ability to call effectively on other resources in the system to provide optimal health care?

Describe how these skills will be evaluated. (Limit 300 words)

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1. How will graduating fellows demonstrate their ability to participate in quality improvement and patient safety activities in the intensive care unit?

Describe how these skills will be evaluated. (Limit 300 words)

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1. How will graduating fellows demonstrate their ability to organize, administer, and direct a critical care unit?

Describe how these skills will be evaluated. (Limit 300 words)

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**Regularly Scheduled Educational Activities**

1. Complete Appendix A., Formal Didactic Sessions by Academic Year, and attach to submission.
2. Will the didactic curriculum include the following?
3. At least one faculty member at each session [ ] YES [ ] NO
4. Clinical case conferences [ ] YES [ ] NO
5. Core knowledge content in the subspecialty area [ ] YES [ ] NO
6. Journal clubs [ ] YES [ ] NO
7. Morbidity and mortality conferences [ ] YES [ ] NO
8. Quality improvement conferences [ ] YES [ ] NO
9. Research conferences [ ] YES [ ] NO
10. Peer-peer and peer-faculty member interaction [ ] YES [ ] NO
11. Practice management relevant to critical care medicine [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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| Click here to enter text. |

1. How will the program ensure that fellows have an opportunity to review topics covered during conferences they were unable to attend? (Limit 300 words)

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| Click here to enter text. |

1. Will patient-based teaching be provided? [ ] YES [ ] NO

Explain if ‘NO.’ (Limit 250 words)

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| Click here to enter text. |

If ‘YES,’ will it include the following?

1. Bedside teaching [ ] YES [ ] NO
2. Direct interaction between fellows and faculty members [ ] YES [ ] NO
3. Discussion of pathophysiology [ ] YES [ ] NO
4. Use of current evidence in diagnostic and therapeutic decisions [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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| Click here to enter text. |

1. Will patient-based teaching be conducted on the following?
2. All consultative services [ ] YES [ ] NO
3. Inpatient services [ ] YES [ ] NO
4. Outpatient services [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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| Click here to enter text. |

1. How will the program ensure that patient-based teaching is conducted with a frequency and duration that ensures a meaningful and continuous teaching relationship between the assigned supervising faculty member(s) and fellows? (Limit 400 words)

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**Clinical Experiences**

1. How will the program ensure each fellow has a minimum of 12 months devoted to clinical experiences? (Limit 300 words)

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| Click here to enter text. |

1. Will at least six months of the educational program be devoted to the care of critically ill medical patients?

 [ ] YES [ ] NO

Note: This experience may be reduced up to three months by an equivalent ICU experience completed during a previous two- or three-year ACGME-I-accredited internal medicine subspecialty fellowship.

Explain if ‘NO.’ (Limit 250 words)

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| Click here to enter text. |

1. Will at least three months of the educational program be devoted to the care of critically ill non-medical patients? [ ] YES [ ] NO

Note: This experience should consist of at least one month of direct patient care with the remainder being fulfilled in either consultative activities or direct care of patients.

Explain if ‘NO.’ (Limit 250 words)

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| Click here to enter text. |

1. Will at least 12 months of the educational program be devoted to appropriate electives or scholarly activities?

 [ ] YES [ ] NO

Explain if ‘NO.’ (Limit 250 words)

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| Click here to enter text. |

1. How will the program ensure each fellow participates in training using simulation?

(Limit 300 words)

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1. How will the program ensure that fellows will be informed of the clinical outcomes of their patients who are discharged from the critical care units? (Limit 300 words)

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| Click here to enter text. |

1. Will all fellows have clinical experience in the evaluation and management of patients:
2. after discharge from the critical care unit? [ ] YES [ ] NO
3. with critical obstetric and gynecological disorders? [ ] YES [ ] NO
4. with neurosurgical emergencies? [ ] YES [ ] NO
5. with trauma? [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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| Click here to enter text. |

1. Wil procedures be documented in each fellow’s record, including indications, outcomes, diagnoses, and supervisor? [ ] YES [ ] NO

Explain if ‘NO.’ (Limit 250 words)

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| Click here to enter text. |

1. Will all fellows have experience in the role of critical care medicine consultant in the inpatient setting?

 [ ] YES [ ] NO

Explain if ‘NO.’ (Limit 250 words)

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| Click here to enter text. |

1. Will all fellows have clinical experience in the placement of percutaneous tracheostomies?

 [ ] YES [ ] NO

Explain if ‘NO.’ (Limit 250 words)

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**Scholarly Activity**

**Faculty Scholarly Activity**

1. How will the program ensure that at least 50 percent of the core faculty members demonstrate productivity in scholarship, including peer-reviewed funding, publication of original research, review articles, editorials or case reports in peer-reviewed journals, or chapters in textbooks? (Limit 300 words)

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**The Learning and Working Environment**

**Supervision and Accountability**

1. How will the program ensure that direct supervision of procedures performed by each fellow occurs until competence has been acquired and documented by the program director? (Limit 300 words)

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**Appendix A. Formal Didactic Sessions by Academic Year**

For each year of the fellowship, attach (Label: Appendix A.) a list of all scheduled didactic courses (including discussion groups, seminars and conferences, grand rounds, basic science, skills labs, and journal club) at all participating sites to which fellows will rotate, using the format below. If attended by fellows from multiple years, list in each year but provide a full description *only the first time a site is listed*.

Number sessions **consecutively** from the first year through the final year so that the scheduled didactic sessions can be easily referenced throughout the application. **Be brief and use the outline that follows**.

Year in the Program:

Number:                Title:

a) Type of Format (e.g., seminar, conference, discussion groups)

b) Required or elective

c) Brief description (three or four sentences)

d) Frequency, length of session, and total number of sessions

**Example:**

|  |
| --- |
| Y-101. Introduction to Critical Care Medicinea) Seminarb) Required Y-1c) Survey of contemporary methods and styles of critical care, including approaches to clinical work with minority populationsd) Weekly, for 8 sessions02. Departmental Grand Roundsa) Discussion groupsb) Required, Y-1, Y-2, Y-3; Elective c) Clinical case presentations, sponsored by each departmental division, followed by discussion and review of contemporary state of knowledge. Format includes fellow presentations and discussions with additional faculty discussant.d) Twice monthly, 24 sessions |

If fellow attendance will be monitored, explain how this will be accomplished and how feedback will be given regarding non-attendance. (Limit 250 words)

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